

City of Centerville
Stubbs Park Improvements Phase I
Contract A and Contract B

Pre-Bid Meeting Agenda
August 18, 2023 at 10:00 a.m. Virtual

1. Introductions and sign-in.
2. Goal of project: Improve amenities and site operations throughout Stubbs Park
3. Bid Split between Contract A – “Site Work” and Contract B – “Buildings”
4. Primary project components:

Contract A – Site Work

- Paving: Construct pedestrian asphalt paths and vehicular asphalt driveways and parking lots with concrete curb and gutter. Construct architectural concrete, concrete pedestrian paths, and concrete retention walls.
- Earthwork: Regrading throughout the site. Pond excavation and grading.
- Demolition: Tree stump removal, asphalt and concrete demolition, waterline and storm pipe removal.
- Utilities: Installation of underground water mainline. Underground sanitary service, water service, electrical service, and storm pipe construction throughout site. Lighting installed along paths and driveways.
- Landscaping: Irrigation, plant, shrub, tree, grass, and soil installation throughout site.
- Shared services with Contract B: Temporary services, site protection, concrete washout, construction entrance.

Contract B - Buildings

- Demolition: Selective demolition to existing Band Shell and Concessions Stand and Restroom Building.
- Architecture: Strip and stain/treat exposed amphitheater bandshell wood siding, address any structural deficiencies. Renovate bandshell interior with new plumbing, electric, and HVAC. Install theatrical lighting and sound in bandshell. Exterior renovation of concession/restroom with new façade materials and covered porch. Interior HVAC, electric, and plumbing renovations. New construction of storage building.

5. Alternatives:

Contract A

- G1: Additional Site Furnishings (picnic tables, chairs, trash receptacles etc...)
- G2: Park Signage (pedestrian/vehicular signage)
- G3: Peachcreek Roadway Connector (Asphalt driveway park ingress/egress)

Contract B

- G4: Maintenance/Storage Facility

6. Unit Prices:
 - Rock excavation
 - #2 Stone
 - Geogrid
7. Bid Type:
 - Lump Sums by category and unit price
 - Item list for Contract A, Contract B and Contract A+B. Contractor may bid on any combination of three item lists.
8. Bids will be accepted on Bid Express only. All questions related to the bid should be asked in the Questions section on Bid Express.
 - Please register for your Bid Express Digital ID as soon as possible, do not wait until the last minute.
9. Utilities: Contractor's responsibility to coordinate through OUPS.
10. Maintenance of Traffic: Public roadways shall remain open except when absolutely necessary. Maintenance of private traffic interior to the Stubbs Park shall depend on construction timelines.
11. Inspection/Materials Testing: Contractor to provide adequate notice and accurate scheduling for inspection and testing of work and materials.
12. Any staging and storage of equipment shall be done in predetermined areas approved by the City.
13. Working hours:
 - The permitted work hours are Monday through Sunday from 7:00 A.M. to 7:00 P.M.
14. Work Windows and Completion Dates:
 - Completion Date: May 26, 2025
 - No interruptions for park events
15. Bid items were projected and quantities estimated. The City reserves the right to non-perform and/or modify quantities of bid items with no change in price. Some items are contingencies. Some items may be changed.
16. Bids due: Thursday September 14, 2023 11:00AM on Bid Express.
 - Last day for questions: Monday, September 11, 11:00AM on Bid Express
17. Payments and prevailing wage reports will be done monthly.
18. Any and all addendums must be noted in the contractor's proposal.

19. Reference bid request book and plans for more detailed information.

Questions?

Q: Will access to existing buildings be granted ahead of bid?

A: Yes. Access to the existing buildings can be coordinated through Pat Turnbull.

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