



ARCHITECTURE. INSPIRED.

October 20, 2025

SCA 24410.00

ADDENDUM NO. 1

To the Contract Documents for:

DNR-250004 GREAT COUNCIL OBSERVATION TOWER

1587 US-68,
Xenia, OH 45385

TO ALL BIDDERS:

This Addendum supplements and amends the original Bidding Documents, shall be taken into account in preparing bids, and shall become a part of the Contract Documents.

The following documents are a part of and are issued with this Addendum and are attached to this Addendum.

Pre-Bid Meeting Agenda
Pre-Bid Sign-In Sheet
00 41 13 Bid Form

CONTRACT REQUIREMENTS

ITEM 1 – PRE BID MEETING AGENDA

1. Corrected errors with construction schedule and anticipated dates:
 - a. Controlling Board Approval: 12/01/2025
 - b. Notice to Proceed: 12/17/2025
 - c. Substantial Completion: 10/04/2026
 - d. Anticipated Punch List Complete/Final Closeout Docs Submitted:
2. Corrected OFCC contact removing replacing Gary with Samantha Schweaigert at 614-204-0636 or Samantha.Schwaigert@ofcc.ohio.gov

ITEM 2 00 41 13 – BID FORM

Updated alternate estimate amounts of alternates 1-3. As a note, mentioned in the pre-bid meeting, Bid Express does not handle negative estimates on the front end. Therefore, alternates expected to be a deduct are shown as zero. The bidder should enter the amount of each and every Alternate to ADD TO or DEDUCT FROM the Base Bid. Indicate amounts to DEDUCT FROM the Base Bid by entering a minus sign (-) before the amount entered. Do not include Alternate amounts in the Base Bid.

END OF DOCUMENT

300 Marconi Boulevard
Columbus, Ohio 43215

T 614 628.0300
F 614 628.0311

schooleycaldwell.com

ADDENDUM 1
A1 – 1

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Ohio Department of Natural Resources

Pre-Bid Meeting Agenda



Project: DNR-250004

Facility: Great Council Observation Tower

Date/Time: October 17, 2025 at 1:00 PM

Location: (Teams Meeting) Great Council State Park, 1587 US-68, Xenia, OH 45385

1. INTRODUCTION

- a. All attendees shall sign the attendance sheet.
- b. Any questions about the plans and specifications should be directed to A/E Project Manager:
Tyler Young
Email: tyoung@schooleycaldwell.com
- c. All statements made by the A/E, Owner, or its representatives are not binding. Any and all changes to the Procurement Documents will be made by written addendum.
- d. If substantive questions are raised during the pre-bid meeting which are not addressed in the Procurement Documents, the A/E will prepare an Addendum clarifying, expanding, or correcting the Procurement Documents in response to any issues identified at the pre-bid meeting and furnish it to all plan holders of record.
- e. If subsequent to the award of any Contract, there is a need to interpret, enforce or otherwise resolve any ambiguity, inconsistency, error or omission in the Contract Documents or between the Contract Documents and applicable laws, such interpretation, enforcement or resolution will be made with a preference to accomplishment of the purpose of the Contract, without additional cost to the Owner, if by any reasonable inference, the basis for such action could have been raised and resolved at the pre-bid meeting.

2. PROJECT OVERVIEW

- a. The project comprises two new structures and the renovation of an existing structure: 1) a new observation tower; 2) a new restroom building; 3) renovation of an existing garage into a maintenance building. The tower will be steel-framed and approximately 48' in height; the restroom building will be CMU bearing wall with spread footings and wood roof framing; the maintenance building will receive new exterior finishes over existing structure. The restroom building provides men's and women's restrooms as well as a single-use enclosed ADA-compliant restrooms for visitors.
- b. OFCC is contracting authority and handles most of the paperwork; ODNR is project Owner.
- c. Contractor will be required to use OAKS.
- d. Alternate 1: Provide powder coated aluminum wall panels in lieu of base bid preweathered copper and zinc panels, per section 07 42 63
- e. Alternate 2: Accelerate construction schedule such that Substantial Completion is 261 consecutive days from notice to proceed
- f. Alternate 3: Provide powder aluminum panels, per Alternate 1, AND accelerate construction schedule, per Alternate 2

3. DELIVERY METHOD

- a. General Contracting

4. NOTICE TO BIDDERS

- a. Bid Opening: October 24, 2025, at 2:00 pm
- b. Bids will be posted by 5:00 pm the day of opening on Bid Express. Bidders are not required to attend the official Bid Opening.

Ohio Department of Natural Resources

Pre-Bid Meeting Agenda



- c. Plans and Specifications are available for download from Bid Express.
- d. Review contracts and estimated costs:
General Contract: \$4,215,000

5. SUBMITTING A BID

- a. The Contractor is responsible for delivering the bid by the time specified in Bid Express, <https://bidexpress.com> on the electronic Bid Form in Bid Express.
- b. Note: The Bidder will need to allow several days to receive electronic signature from Bid Express if they have not used Bid Express prior.

6. BID SCHEDULE

- a. Bid Item and Alternate Descriptions - Section 011000 - Summary
- b. Addenda - Each Bidder shall bear the responsibility to satisfy himself/herself that the bid is responsive to all Addenda issued. The contractor shall acknowledge any addendum in the appropriate location on Bid Express. Failure to receive or acknowledge any Addenda shall not release the Bidder from all obligations contained in such Addenda.
- c. The contractor shall not modify anything on the bid schedule as this may be cause for rejection of bid.

7. CONSTRUCTION SCHEDULE

- a. Anticipated Notice to Proceed Date is 12/17/2025
- b. Substantial Completion: 291 Calendar Days
- c. Final Completion: 351 Calendar Days
- d. Milestone Dates: Anticipated ODNR Controlling Board approval on 12/01/2025
- e. Anticipated Date of Substantial Completion of All Work on 10/04/2026
- f. Anticipated Punch List Complete/Final Closeout Docs Submitted on 11/04/2027

8. BIDDING AND CONTRACTING REQUIREMENTS

- a. Instructions to Bidders - Refer to Document 00 21 13 in Project Manual
 - 1) Questions regarding bidding and contracting requirements should be directed to OFCC Project Coordinator, Samantha Schwaigert, at 614-204-0636 or Samantha.Schwaigert@ofcc.ohio.gov
 - 2) Bid award threshold is 10% above estimate.
 - 3) Requests for Interpretation (RFI's) must be submitted 7 Days before bid opening.
 - 4) All questions asked during the meeting are to be submitted formally in a RFI to ensure inclusion in future Addenda.
 - 5) Substitutions - All bids will be evaluated based on the standard referenced in the documents. Substitution Requests must be submitted 10 days before bid opening.
 - i. Refer to General Conditions and Instructions to Bidders for substitution request requirements. Proposed substitutions must include side-by-side comparison with specs of basis of design to be considered by A/E.
 - ii. If the A/E approves the Proposed Substitution, the A/E shall issue an Addendum.
 - 5) Bid Package Checklist - The following items are the minimum that are to be included in the proposal package.
 - i. Form of Bid

Ohio Department of Natural Resources Pre-Bid Meeting Agenda



- ii. Bid Security Form (Bid Bond or Cashier's Check) – Original to OFCC within three days of bid
- iii. Cert. of Compliance showing Surety is licensed to do business in Ohio
- iv. Power of Attorney for Surety Form uploaded
- v. Proposed EDGE Certified Business/ EDGE Program Commitment - 3 days after request by AE or OFCC
- vi. Bidder Qualifications - 3 days after request by AE or OFCC
- vii. Entire original hardcopy bid package to be submitted to Samantha Schwaigert, OFCC, within 3 days after bid opening. Refer to bid documents for OFCC address.

9. REQUIRED CONDITIONS PRECEDENT

- a. EDGE – refer to handout
- b. DFSWP
- c. EEO
- d. Insurance Certificate
- e. Insurance Policies
- f. Original of Bond
- g. Builder's Risk Insurance Certificate and policy
- h. Workers Compensation Certificate
- i. Standard Affirmation and Disclosure (Executive Order 2022-02D)
- j. Certificate of Good Standing (Foreign Corporation Only)
- k. Power of Atty. Designating State of Ohio as Bidders Agent for accepting service of summons (Non-Resident of State Individuals Only)

10. WAGES AND HOURS

- a. This is a state of Ohio Prevailing Wage Project and any questions should be directed to OFCC Project Coordinator, Samantha Schwaigert, at 614-204-0636 or Samantha.Schwaigert@ofcc.ohio.gov

11. EDGE AFFIDAVIT - SECTION 00 45 39

- a. Refer to section to assist contractor in submitting required certificate with bid.
 - 1) This project has a 5% EDGE Participation goal minimum.
 - 2) If bidder does not commit to the published EDGE goal the Bidder will need to seek a waiver and demonstrate that good faith efforts were exhausted to reach that goal. A waiver is extremely difficult to obtain. It is best to select Option A on Bid Express to meet or exceed the goal.
 - 3) Refer to EDGE handout (attached) for additional information and resources.

12. SAFETY

- a. Contractor shall design and implement its own safety program.

13. SCOPE OF WORK

- a. Contract Documents
 - 1) Refer to documents for full scope.

14. WORK OR SERVICES BY OTHERS

- a. Construction Testing to be performed by Owner's consultant.
- b. Building special inspections by Owner/Engineer.

Ohio Department of Natural Resources

Pre-Bid Meeting Agenda



15. PERMITS

- a. Review permits and responsibility.
 - 1) OEPA Plan Approval by A/E
 - 2) USACE ARPA Permits and Real Estate Approval by A/E
 - 3) OSHPO Concurrence by A/E
 - 4) USFWS Coordination by A/E
 - 5) Building Permit by A/E (Current partial permit approval, truss shop drawings, roof product data, required for full approval)

16. PROJECT RESTRICTIONS/SITE USAGE (Refer to General Conditions)

- a. Construction Trailer for Onsite Progress Meetings
- b. Unless waived by the Contracting Authority in writing, the Contractor shall provide continuous supervision at the Site by a competent superintendent when any Work is being performed, and the Contractor's superintendent shall not be involved with any work other than the Project.
- c. Coordinate any planned interruption to service with Owner/Engineer
- d. Contractor shall prepare and submit a Site Utilization Plan for approval
- e. Job Storage
- f. Staging/Laydown Areas
- g. Parking
- h. Work Hours – TBD
- i. Protection of Existing Utilities
- j. Noise and Vibrations
- k. Dust & Fume Control
- l. Demolition Waste

17. COMMON BIDDER PITFALLS (that will delay contracting process or possibly cause rejection)

- a. Not submitting original bond within 3 days of bid date.
- b. EDGE Option A, B or C is not selected on the EDGE Commitment page in the Bid Form.
- c. Bidder fails to enter a \$ amount, "no change", or \$0 for All Alternates in the Bid Form
- d. Company name on Bid Form or Bond does not match the S.O.S. Business Filings.
- e. Expired Certificates (EEO, Workers Comp., Drug Free)
- f. Bidder is not responsive to the time sensitive nature of the Bidder's Qualifications Request or Notice of Intent to Award submittal requirements.

18. VISIT PROJECT SITE

- a. Bidders are welcome to walk the site and areas of work in advance of submitting bids.

19. Required Documents to be submitted.

- a. Please refer to the compliance checklist:
 - Bond – Original must be submitted to ODNR within three days of bid.
- b. Items needed to issue the NOIA:
 - i. W-9
 - ii. Bidder Qualifications
 - iii. Certificate of Compliance issued by the Ohio Department of Insurance – Needed within 10 days of the NOIA
 - iv. Workers Compensation Certificate

Ohio Department of Natural Resources Pre-Bid Meeting Agenda



- v. EEO certificate
- vi. Drug Free Safety Workplace certificate
- vii. Liability Insurance Certificate & Policy
- viii. Builder's Risk Certificate & Policy
- ix. Certificate of Good Standing (if required)
- x. Power of Attorney (if required)
- xi. Contractor License (if required)
- xii. Financial Statement (if required)

20. Summary of changes

- a. Summary of changes include but are not limited to the following:
 - i. Added opening to the west in the tower cladding (includes removal of some panels and part of the concrete curb).
 - ii. Removed panel Type A
 - iii. Slightly reduced size of panel type B
 - iv. Updated tower stair tread/riser detail (and associated specification) to be made of bar grating in lieu of plank grating (per final addendum in the first bid period).
 - v. Removed hot-dipped galvanizing specification for the tower structural steel (spray applied galvanizing instead).
 - vi. Revised metal panel specification to allow other manufacturers of patinated zinc and copper panels.
 - vii. Added an alternate for powder coated aluminum panels in lieu of patinated zinc and copper panels.
 - viii. Added an alternate for expedited construction schedule.

Document 00 41 13 - Bid Form (General Contract / Electronic Bid)

State of Ohio Standard Requirements for Public Facility Construction

THIS SAMPLE BID FORM IS PROVIDED WITH THE PROJECT MANUAL AS A PLACEHOLDER ONLY – SUBMIT YOUR BID USING THE ELECTRONIC BID FORM ON [HTTPS://BIDEXPRESS.COM](https://bidexpress.com)

General Info	Alt Total:	Bid Total:
Deadline 10/24/2025 2:00 PM EDT		
Advertised 10/16/2025		
Number DNR-250004		
Business Name Ohio Department of Natural Resources		
	Description The project comprises two new structures and the renovation of an existing structure: 1) a new observation tower; 2) a new restroom building; 3) renovation of an existing garage into a maintenance building. The tower will be steel-framed and approximately 48' in height; the restroom building will be CMU bearing wall with spread footings and wood roof framing; the maintenance building will receive new exterior finishes over existing structure. The restroom building provides men's and women's restrooms as well as a single-use enclosed ADA-compliant restrooms for visitors.	

Procurement Documents
DNR-250004 M299-03-Public-Bid-Advertisement.eBid.docx → Public Bid Advertisement
00 10 00 EB-Solicitation_GC.docx → Notice to Bidders
DNR-250004 Great Council Observation Tower Bid Project Manual.pdf → Procurement & Contracting Requirements and Specifications
DNR-250004 Great Council Observation Tower Bid Drawings.pdf → Plans, elevations, sections, details, and schedules
4 Attachments

Contract Times and Addenda								
Contract Times The time for Substantial Completion of all Work is 291 consecutive days from the Notice to Proceed.								
Acknowledgement of receipt of Addenda								
<table><thead><tr><th>Date Addendum #1 Received</th><th>Date Addendum #2 Received</th><th>Date Addendum #3 Received</th><th>Date Addendum #4 Received</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr></tbody></table>	Date Addendum #1 Received	Date Addendum #2 Received	Date Addendum #3 Received	Date Addendum #4 Received				
Date Addendum #1 Received	Date Addendum #2 Received	Date Addendum #3 Received	Date Addendum #4 Received					

Allowance Instructions
Allowance amounts are fixed and no entry of data is required by the Bidder. Include each and every Allowance amount in the Base Bid. The Bidder's Fee (overhead and profit) and costs for unloading and handling on the Site, labor, installation costs, and other expenses contemplated for the Allowance must be included in the Base Bid and NOT in the Allowance amount.

■ Allowances (General Contract)

Item	Description	Allowance Amount*	Extension
Allowance A-1	GC to carry allowance for local utilities' aid-to-construction cost	\$92,000.00	
1 Item		Total:	

■ Unit Price Instructions

Enter the price per unit of measure in the Bid Form and the extension will be automatically calculate. Include the Extension for each and every Unit Price in the Base Bid. Unit prices will be used solely for the purpose of determining the adjustment to the Contract Sum for differences between the estimated quantities on the electronic Bid Form and the actual quantities provided.

■ Unit Prices (General Contract)

Item	Description	Quantity	Unit Price*	Unit of Measure	Extension
Unit Price U-1	Provide unit price for removal of existing fill and replacement with controlled fill beyond the base 865 cubic yards specified by coded note 7 on sheet L200	865	_____	Cubic Yards	
1 Item				Total:	

■ Base Bid Instructions

Enter the amount of the Base Bid for ALL LABOR AND MATERIALS to complete the scope of Work. Include the amount of each Allowance (if applicable) and the subtotal of each Unit Price Extension (if applicable) in the Base Bid amount. Failure to include Allowance or Unit Price Extensions in the Base Bid is the responsibility of the Bidder and will not be sufficient reason for adjustment of the Bid amount after the Bid deadline. Do not include Alternates (if applicable) in the Base Bid amount.

■ Base Bid (General Contract)

Item	Description	Base Bid Amount*	Extension
Base Bid	All Labor and Materials (include Allowances and Unit Price Extensions above)	_____	
1 Item		Total:	

■ Alternate Instructions

Enter the amount of each and every Alternate to ADD TO or DEDUCT FROM the Base Bid. Indicate amounts to DEDUCT FROM the Base Bid by entering a minus sign (-) before the amount entered. Do not include Alternate amounts in the Base Bid.

■ Alternates (General Contract)

Item	Description	Alternate Amount*	Extension
Alternate 1	Provide powder-coated aluminum wall panels in lieu of base bid preweathered copper and zinc panels per spec section 07 42 63	<u> \$0 </u>	
Alternate 2	Accelerate construction schedule such that Substantial Completion is 261 consecutive days from Notice to Proceed	<u> \$108,000 </u>	
Alternate 3	Provide powder-coated aluminum wall panels, per Alternate 1, and accelerate construction schedule, per Alternate 2	<u> \$0 </u>	
3 Items	Alternate Total:	Total:	

■ Bidder Affirmation and Disclosure

The Bidder acknowledges that by submitting its Bid, the Bidder has read and understands the applicable Executive Orders regarding the prohibitions of performance of offshore services, locating State data offshore in any way, or purchasing from Russian institutions or companies. If awarded a Contract, the Bidder will become the Contractor and affirms that both the Contractor and its Subcontractors shall perform no services requested under this Contract outside of the United States.

The Bidder shall provide the locations where services under this Contract will be performed in the spaces provided below or by attachment. Failure to provide this information as part of its Bid may cause the Bidder to be deemed non-responsive and no further consideration will be given to its Bid. If the Bidder will not be using Subcontractors, indicate "Not Applicable" in the appropriate spaces.

1. Principal business location of Contractor:

Contractor Address*

City, State, and Zip*

Name / Principal business location of Subcontractor(s), if known at time of Bid deadline:

Subcontractor Name*

Address, City, State, and Zip*

2. Location(s) where services will be performed by Contractor (Project Sites):

Name*

Address, City, State, and Zip*

Name(s) / Location(s) where services will be performed by Subcontractors (Project Sites):

Subcontractor Name

Address, City, State, and Zip

3. Location(s) where State data will be located by Contractor:

Address*

City, State, and Zip*

Location(s) where State data will be located by Subcontractor(s), if known at time of Bid deadline:

Subcontractor Name

Address, City, State, and Zip

Bidder also affirms, understands and agrees that the Contractor and its Subcontractors are under a duty to disclose to the State any change or shift in location of services performed by the Contractor or its Subcontractors before, during and after execution of any Contract with the State. Bidder agrees it shall so notify the State immediately of any such change or shift in location of its services. The State has the right to immediately terminate the contract, unless a duly signed waiver from the State has been attained by the Contractor to perform the services outside the United States.

On behalf of the Bidder, I acknowledge that I am duly authorized to execute this electronic Bid Form including this Bidder Affirmation and Disclosure form and have read and understand that this form is a part of any Contract that Bidder may enter into with the State and is incorporated therein.

■ EDGE Program Commitment to Participate

Option A

The Bidder commits to meet or exceed the advertised EDGE Participation Goal of the Contract award amount, calculated as a portion of the Base Bid plus all accepted Alternates, by using EDGE-certified Business(es).

The Bidder agrees that if selected for consideration of the Contract, it shall provide (if not provided with the Bidder's Bid) to the Contracting Authority, at the location required and within 3 business days after receiving notice from the Contracting Authority, its fully completed Bidder's Qualification Form, including an EDGE Affidavit form for each EDGE-certified Business proposed for use by the Bidder if awarded the Contract for this Project.

Option B (indicate percentage of participation below)

The Bidder declares that it does not meet the advertised EDGE Participation Goal percentage, but, if awarded the Contract for this Project, commits to provide the percentage of the Contract award amount, indicated above, calculated as a portion of the Base Bid plus all accepted Alternates, by using EDGE-certified Business(es).

The Bidder acknowledges it understands the requirement for it to provide and agrees to provide to the Contracting Authority, if selected for consideration of the Contract, within 3 business days after notice from the Contracting Authority, a detailed Demonstration of Good Faith form describing its efforts undertaken prior to submitting its Bid to meet the advertised EDGE Participation Goal percentage for the Contract for this Project.

The Bidder commits to provide to the Contracting Authority at the location required, and within 3 days after receiving notice from the Contracting Authority, its fully completed Bidder's Qualifications Form, including an EDGE Affidavit form for each EDGE-certified Business proposed for use by the Bidder if awarded the Contract for this Project.

Option C

The Bidder declares that the Bidder is an EDGE-certified Business and that if awarded this Contract, the EDGE Participation percentage will be 100 percent of the Contract award amount.

Select EDGE option above*

Choices...

If option B selected, enter percentage

■ Certifications (State Prevailing Wages)

1. The Bidder has read and understands the proposed Contract Documents and agrees to comply with all requirements of the proposed Contract Documents, regardless of whether the Bidder has actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.
2. The Bidder represents that the Bid is based upon the Basis of Design and Acceptable Components specified by the proposed Contract Documents.
3. The Bidder has visited the Site, become familiar with local conditions, and has correlated personal observations about the requirements of the proposed Contract Documents. The Bidder has no outstanding questions regarding the interpretation or clarification of the proposed Contract Documents.

4. The Bidder understands that the execution of the Project will require sequential, coordinated, and interrelated operations, which may involve interference, disruption, hindrance, or delay in the progress of the Bidder's Work. The Bidder agrees that the Contract Sum, as amended from time to time, shall cover all amounts due from the State resulting from interference, disruption, hindrance, or delay that is not caused by the State or its agents and employees. The Bidder agrees that any such interference, disruption, hindrance, or delay is within the contemplation of the Bidder and the State and that the Contractor's sole remedy from the State for any such interference, disruption, hindrance, or delay shall be an extension of time in accordance with the proposed Contract Documents.
5. During the performance of the Contract, the Bidder agrees to comply with Ohio Administrative Code ("OAC") Chapters 123:2-3 through 123:2-9 and agrees to incorporate the monthly reporting provisions of OAC Section 123:2-9-01 into all subcontracts on the Project, regardless of tier. The Bidder understands the State's Equal Opportunity Coordinator or the Contracting Authority may conduct pre-award and post-award compliance reviews to determine if the Bidder maintains nondiscriminatory employment practices, maintains an affirmative action program, and is exerting good faith efforts to accomplish the goals of the affirmative action program. For a full statement of the rules regarding Equal Employment Opportunity in the Construction Industry, see OAC Chapters 123:2-1 through 123:2-9.
6. The Bidder and each Person submitting a Bid on behalf of the Bidder certifies, and in the case of a Bid by a joint venture each member thereof certifies as to such member's entity, under penalty of perjury, that to the best of the undersigned's knowledge and belief: (a) the Base Bid, any Unit Prices, and any Alternate bid in the Bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition as to any matter relating to such Base Bid, Unit Prices or Alternate bid with any other Bidder; (b) unless otherwise required by law, the Base Bid, any Unit Prices and any Alternate bid in the Bid have not been knowingly disclosed by the Bidder and shall not knowingly be disclosed by the Bidder prior to the bid opening, directly or indirectly, to any other Bidder who would have any interest in the Base Bid, Unit Prices, or Alternate bid; (c) no attempt has been made or shall be made by the Bidder to induce any other Person to submit or not to submit a Bid for the purpose of restricting competition.
7. The Bidder shall execute the Agreement with the Contracting Authority, if a Contract is awarded on the basis of this Bid, and if the Bidder does not execute the Agreement for any reason, other than as authorized by law, the Bidder and the Bidder's Surety are liable to the State as provided in Article 5 of the Instructions to Bidders.
8. The Bidder certifies that the upon the award of a Contract, as the Contractor it shall make a good faith effort to ensure that all of the Contractor's employees, while working on the Site, shall not purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.
9. The Bidder acknowledges that it read all of the Instructions to Bidders, and in particular, Section 2.10 - Submittals With Bid Form, and by submitting its Bid certifies that it has read the Instructions to Bidders and it understands and agrees to the terms and conditions stated in them.
10. The Bidder agrees to furnish any information requested by the Contracting Authority or the Architect/Engineer to evaluate the responsibility of the Bidder.
11. The Bidder agrees to furnish the submittals required by Section 6.1 of the Instructions to Bidders for execution of the Agreement within 10 days of the date of the Notice of Intent to Award.
12. When the Bidder is a corporation, partnership or sole proprietorship, an officer, partner or principal of the Bidder, as applicable, shall enter the legal name of the Bidder and the name of the officer, partner or principal of the Bidder (in lieu of signing the Bid Form) in the data fields provided.
13. When the Bidder is a joint venture, an officer, partner or principal, as applicable, of each member of the joint venture shall enter the legal name of the applicable member and the name of the officer, partner or principal (in lieu of signing the Bid Form) in the data fields provided.
14. The Bidder understands that the Contract is subject to all the provisions, duties, obligations, remedies and penalties of Ohio Revised Code Chapter 4115 and that the Bidder shall pay any wage increase in the locality during the term of the Contract.
15. The Bidder represents that the individual that is submitting and digitally signing the electronic Bid is legally authorized to do so.
16. Bidder acknowledges that by the act of submitting an electronic Bid that it is digitally signing the actual Bid, which shall serve as the Bidder's authorization for the further consideration and activity in the bidding and contract process.



The Bidder hereby acknowledges that the above representations in this Bid are material and not mere recitals.*

■ Procurement Forms

Document 00 43 13 - Bid Security Form

→ Upload below and provide original document within 3 days

Document 00 45 13 - Bidder's Qualifications

→ Upload below or provide within 3 days of request

Document 00 45 39 - EDGE Affidavit

→ Upload below or provide within 3 days of request

3 Attachments

■ Instructions for Providing Bid Submittals

Submission of Electronic Facsimile of Bid Guaranty with Electronic Bid

The Bidder SHALL UPLOAD and ATTACH TO ITS BID an ELECTRONIC FACSIMILE (scanned PDF document) OF ITS BID GUARANTY, payable to the Contracting Authority, in the form of either: (1) the signed and sealed Document 00 43 13 - "Bid Security Form" contained in the Contract Documents (and provided for the Bidder's convenience in the block above) for the amount of the Base Bid plus all additive Alternates; or (2) a certified check, cashier's check, or letter of credit, for 10 percent of the Base Bid, plus all additive Alternates – a letter of credit shall expressly provide that it is revocable only by the Contracting Authority. Refer to Sections 2.10.1.1 and 5.1 of Document 00 21 13 - "Instructions to Bidders."

Submission of Original Bid Guaranty

In addition to the Electronic Facsimile above, the Bidder SHALL DELIVER ITS ORIGINAL UNALTERED BID GUARANTY to the Project Coordinator at the address identified below WITHIN 3 BUSINESS DAYS AFTER THE BID DEADLINE as provided in Ohio Administrative Code Section 153:1-8-01(H). THIS REQUIREMENT APPLIES TO ALL BIDDERS. Refer to Section 2.10.1.2 of the Instructions to Bidders.

[Samantha Schwaigert](#)

[Project Coordinator](#)

[Ohio Facility Construction Commission \(OFCC\)](#)

[30 West Spring Street, 4th Floor](#)

[Columbus, OH 43215](#)

Non-responsive Bid for Failure to Submit Bid Guaranty

Each Bidder MUST SUBMIT BOTH THE ELECTRONIC FACSIMILE AND THE ORIGINAL UNALTERED BID GUARANTY as described above. The Contracting Authority SHALL REJECT A BID AS NON-RESPONSIVE if the Bidder fails to submit BOTH elements of the Bid Guaranty. The checkboxes below are to identify that you have uploaded the other form of Bid Guaranty. DO NOT CHECK ALL BOXES. Refer to Section 2.10.1 of the Instructions to Bidders.

Submission of Bidder's Qualifications and EDGE Affidavit

The Bidder is encouraged to submit background information with its Bid using Document 00 45 13 - "Bidder's Qualifications" and Document 00 45 39 - "EDGE Affidavit" with the EDGE-certified Business(es) the Bidder proposes to use on the Project (forms provided for the Bidder's convenience in the block above). If the Bidder does not submit the Bidder's Qualifications form and/or the EDGE Affidavit form and related information attached to the electronic Bid Form, the Bidder shall provide it within 3 days of request. Refer to Sections 2.10.3 and 3.5.4 of the Instructions to Bidders.

■ Required Bid Guaranty Upload

Name	File*
Document 00 43 13 - Bid Security Form → Upload a scan of the fully executed Bid Security Form AND submit the original document to the Contracting Authority within 3 days of the bid deadline	Select file... no file selected ☐ I am NOT enclosing this document because the omission terms have been met. (Bidder submitted a Cashier's check below)
Power of Attorney → Upload a scan of the fully executed Power of Attorney AND submit the original document to the Contracting Authority within 3 days of the bid deadline	Select file... no file selected ☐ I am NOT enclosing this document because the omission terms have been met. (Bidder submitted a Cashier's check below OR included with the Bid Security Form above)

Cashier's Check for 10% of the Bid

→ Upload a scan of the Cashier's Check AND submit the original check to the Contracting Authority within 3 days of the bid deadline

[Select file...](#) no file selected

☐ I am NOT enclosing this document because the [omission terms](#) have been met. (Bidder submitted the Bid Security Form AND Power of Attorney above)

3 Required Documents

■ Bidder's Qualifications and EDGE Affidavit Upload

Name

File*

Document 00 45 13 - Bidder's Qualifications

→ Upload fully completed form and attachments

[Select file...](#) no file selected

☐ I am NOT enclosing this document because the [omission terms](#) have been met. (Must be submitted to the Contracting Authority within 3 days of request)

Document 00 45 39 - EDGE Affidavit

→ Upload a completed form for each EDGE business

[Select file...](#) no file selected

☐ I am NOT enclosing this document because the [omission terms](#) have been met. (Must be submitted to the Contracting Authority within 3 days of request)

2 Required Documents

■ Bidder Signatory Information

Bidder Signatory

Name of Bidder's Authorized Signatory:*

Title of Authorized Signatory:*

All Bidders complete all information in this form. Duplicate and complete the block below for each Joint Venturer:

Bidder Information

Business Name:*

Business Mailing Address, City, State, Zip:*

Telephone Number:*

Facsimile Number:

Email Address:*

Federal Tax ID Number:*

State of Incorporation (if applicable):

Contact person for Contract processing:*

Date enrolled in an OBWC-approved DFSP (month/date/year):

President or Chief Executive Officer's Name:*

President or Chief Executive Officer's Title:*

END OF DOCUMENT